

**THE PUNJAB STATE COOPERATIVE SUPPLY AND  
MARKETING FEDERATION LTD, CHANDIGARH**

E- TENDER FORM FOR THE SUPPLY OF COMPLEX FERTILIZERS/ BIOFERTILIZERS / MICRONUTRIENTS ON CONSIGNMENT BASIS.

Date & time of Closing of E-Tender submission: 22.05.2026 upto 10.00 AM  
Date & time of opening of Tender: 22.05.2026 at 11.00 AM

E-Tenders are invited for the supply of Complex fertilizers/ Bio fertilizers/ Micronutrients conforming to specifications prescribed in Fertilizer Control Order to PACS on consignment basis & the detail of the products is as under;-

Potassium Nitrate, Manganese Sulphate, Potassium Sulphate, Ammonium Sulphate, Ferrous Sulphate, Sulphur 90 %, Sulphur 90 % (Powder), Zinc 33 % (Granular), Magnesium Sulphate, Zinc EDTA 12 %, Potassium Magnesium Sulphate, Calcium Nitrate, Boronated Calcium Nitrate, Zincated Bentonite Sulphur, Boronated Sulphur (Granular), Water soluble fertilizers vide gazette notification 2900/E dated 24.10.15, Bio fertilizers (Rhizobium, Azotobacter, PSB, Mycorrhizal, KMB, ZSB) , Organic fertilizers (Vermicompost, PROM, Organic manure) Bio enriched Organic manure, Carrier Based consortia, Liquid Consortia , Potash derived from Molasses, Chelated Iron as Fe-EDTA, Zinc oxide Suspension concentrate, NPK ( 19:19:19), Urea Phosphate (17:44:0), Water soluble complex, Mono Ammonium Phosphate (12:61:0), Mono Ammonium Phosphate (0:52:34), Dia Sodium Tetra Phosphate (Gr.) Dia Sodium Tetra Borate Hydrate (Gr) Nano Urea, Humic Acid 5% (Powder), Potassium Humate 49% (Powder), Humates and fulvates 22% Liquid, Humates (12.5%) Liquid, Humic Acid 51% Granular, (Sea weed extract nodosum 15% Liquid, a) Ascophyllum b) Sargassum Tenerrimum 2% Granular C) Kappaphycus alvarezii 24% Liquid D) Sargassum Tenerrimum 10% Liquid) , Botanical Extract (Powder), Mixed formulation of Bio – Stimulants a) Mixture of Humic Acid, Amino Acid, Vitamins and Bio-Chemicals (Powder)

The tenderers are required to submit two separate bids i.e Technical and Financial bids:

**TERMS & CONDITIONS:**

- i) The tenders must be accompanied with a bank transfer of **Rs.5,00,000/-** (Five Lac only) in favour of the Punjab State Cooperative Supply and Marketing Federation Limited, Chandigarh on account of earnest money. Markfed will not pay any interest on the earnest money. Markfed will have the right to forfeit earnest money/security in case the supplies are not made within the stipulated period or the tenderer fails to fulfill the terms and conditions of the contract. The tenderer will also make good the loss, if any, incurred by Markfed for arranging the goods at the risk and cost of the contractor, if any.  
Further, recognized Micro and small enterprises(MSEs) and start ups are exempted from payment OF Bid security, subject to submission of valid registration/ Udyam certificate verified by the General Manager, District Industry center of the concerned district, confirming the units locations within Punjab and its MSME status or registered start ups with Department of Industries and commerce, Govt of Punjab and must submit a bid security declaration accepting that if they withdraw or modify their bids during period of validity, they will be suspended for the time specified in the tender documents.
- 2) Batch wise material shall be inspected by the Inspection Team of Markfed in the unit of the company. The samples so drawn by the inspection team will be got tested by Markfed from any Govt. approved test house, Reputed national level laboratory at the cost of the company/ Manufacturer on urgent basis. On receipt of the analysis report as per specifications, material shall be supplied as per the instructions of the Inspection team. In case the Material is not found according to the specifications as a result of test report, the manufacturer shall offer the material in lieu of the material below specifications. In case the manufacturer fail to supply the material, the material shall be arranged by Markfed at the risk

and cost of the contractor. Random samples will also be drawn from the quantity supplied by the manufacturer

- 3) In case any sample is drawn by the Agriculture Department out of the material supplied by the company to Markfed in the Markfed godown/ PACS godown out of the original sealed bags and in the event of the material having been found sub-standard/ not according to specifications, the manufacturer will be responsible for all the litigation with the Agriculture Department or in the court of law as the case may be & shall reimburse the litigation charges incurred by Markfed. Further in case of the quantity declared sub-standard/ not according to specifications/ mis branded, the company will refund the total cost of the said stocks already released by the Markfed. Further in the event of any claim lodged by the farmers in any court of law, due to in- efficiencies of the material supplied by the company/manufacturer, the manufacturer will pursue such cases in the court of law at their own cost and will make good loss if any sustained by Markfed as a result of the decision of the court of law.

Penalty per sample failure :- (At first instance, Rs 25,000/- per sample failure would be fined besides stopping the sale for the said batch and suspending further supplies without waiting for the result of the reanalysis (even if applied by manufacturer as per FCO). Notice would be issued for cancellation of contract and in case of non satisfactory reply/ repeated violations, contract shall be cancelled. Security forfeited besides black listing for three years for participation in future tenders of Markfed.

Recovery to be made from, manufacturer with interest in case of payment already released.

- 4) The stocks would be supplied to PACS on consignment basis & on F.O.R Basis and payments will be released within 7 days of the receipt of the RCINs at Markfed Agro Chemicals, Mohali/Head Office (as per the decisions of Markfed) from district offices. The payment will be made by Markfed Agro Chemicals, Mohali/Head Office (as per the decisions of Markfed) after satisfying & its further sale by society & receipt of payment from society thereof on the production of receipt of material in good condition at destination duly verified by the DM/FSO of the concerned district.
- 5) The goods are returnable from the destination at the risk and cost of the manufacturer, if found damaged, in transit or are not in accordance with the prescribed specifications.
- 6) Markfed will have the right to issue the supply order in phases to one or more tenderer whose tenders are accepted.
- 7) The supplies shall be made within 30 days from the date of issue of order by our district office. The manufacturer who fails to supply stocks in stipulated 30 days period would be blacklisted for next three years for bidding in Markfed tender.
- 8) If the manufacturer fails to supply the material as per schedule Markfed reserve the right to make purchases at the risk and cost of the manufacturer, and loss sustained by Markfed shall be made good from the tenderer from the balance dues security /sale /balance stocks, if any or by any other means.
- 10) All the corrections and alternations in the tender should be signed by the authorized representative of the tenderer.
- 11) The authorized representative who signs tender form must furnish with the tender itself one copy of the authority letter of the company for and on whose behalf he has signed the tender form.
- 12) All the tender form must be uploaded with the following documents and the photocopies be attached along with Technical Bid:-  
Scan copy of report of test or analysis of the product by an approved NABL accredited or government approved laboratory. Also, the test reports shall not be prior to January 2026.  
Scan copy of the permission from Punjab Agriculture Department  
Scan copy of the industrial/manufacturing license.  
Scan copy of valid authorization from Pollution control board for hazardous

waste Management & valid registration from central pollution control Board, New Delhi.

Scan copy of the set up of the tenderer, whether company, firm or any other statutory body.

Scan Copy of the balance sheet of last financial year duly attested by C.A.

Scanned copy of transfer of Rs.5,00,000/- in Markfed account.

- 13) In case the tenderer sells the product to anyone else at a rate lower than the rate settled with Markfed, then Markfed shall make payment to the tenderer at the same lower rate irrespective of the rate settled with Markfed whatever the considerations may be of the tender for such lower rate.
- 14) The Managing Director, Markfed reserve the right to accept or reject any or all tenders without assigning any reason.
- 15) The above terms will form part of agreement on acceptance of the same by Markfed.
- 16) The offers shall remain valid for a period of 30 days from the date of opening of tenders.
- 17) Any dispute or difference in respect of the interpretation or effect or application of any or the terms and conditions of the contract or of amount recoverable from the manufacturer, shall be referred for arbitration to the M.D. Markfed or his nominee whose decision shall be final and binding on both the parties. Such arbitration proceedings shall be held within the jurisdiction of Chandigarh Courts only.
- 18) The manufacturer will have to furnish an affidavit on stamp paper of Rs.5/- duly attested from Notary Public or Magistrate (Specimen placed at A).
- 19) Only Manufacturer who is having its own production unit can bid in tender.
- 20) The tenderer must have an average annual turnover of Rs. 10 Crores per annum during last three years (2022-23, 2023-24, 2024-25) and shall attach copy of the balance sheet duly attested by the Chartered Accountant.  
Further, relaxation in respect of prior turnover criteria may be granted to Micro, Small & Medium Enterprises (MSMEs) and startups located in Punjab that are direct manufacturers of the goods subject to submission of a valid Udyam Registration Certificate, duly verified by the General Manager, District Industry center of the concerned district, confirming the units locations within Punjab and its MSME status or registered start ups with Department of Industries and commerce, Govt of Punjab and any further Government instructions/directions shall be applicable regarding above.
- 21) The tender of the party shall be rejected in case the party has been declared black listed by the Government of Punjab/Central Govt. or any of their agencies. The tenderer is required to submit a declaration regarding non-blacklisting with the technical bid.
- 22) The stocks are to be supplied on consignment basis and payments would be released after the stocks are sold to farmers by societies and after receipt of payment from the societies, the RCIN would be released to the manufacturer by the District office with certification from DM & FSO confirming that payment against the said RCN has been received from the societies.
- 23) In case of sample failure of the product, the manufacturer would be blacklisted for coming three years. Besides, action as per FCO shall be taken against the party.
- 24) The stocks would be procured purely on consignment basis and the manufacturer would have to contact the societies for procurement of orders from the PACS, supply of the stocks to the PACS & collection of payments in Markfed account from the PACS.
- 25) Markfed would not be responsible for unsold quantities of the tenderer supplying on consignment basis.
- 26) The manufacturers would have to submit security amount of **Rs 25 Lacs** through RTGS/ Draft/ Bank Guarantee valid upto 30.06.2027 before issuance of Purchase order. If any direct billing is done by manufacturer, the security amount would be forfeited.

- 27) The period of supplies would be till 31.03.2027.
- 28) Markfed can withdraw from the agreement by giving 30 days notice.
- 29) The quantity to be procured would purely depend upon demand of PACS. Markfed does not commit any definite volumes of business.
- 30) The manufacturer would have to collect the demand from PACS on his own and then inform Markfed who will allow them to dispatch the stocks by issuing supply order.
- 31) The supplies would be controlled by Markfed and Markfed will inspect the stocks prior to its despatch.
- 32) MD Markfed reserves the right to allot tenders to one/ all bidders at L-1 rates. Further the quantities can be allotted to the qualified bidders based on demand of the products & some districts or entire state can be allotted for particular product to any of the qualified bidder.
- 33) The Bidder must possess Manufacturing License as well as License to sell the fertilizers issued by Department of Agriculture, Punjab for the products for which bid has to be submitted. The above copies to be submitted with Technical Bid.
- 34) The Bidder should maintain all the specified equipment in perfect working condition for which a declaration has to be given by the Manufacturer. A team of the Markfed officials will visit the manufacturer to verify about the same.
35. The Bidder must maintain an In-house Lab to ensure that only authorized grades of fertilizers are manufactured & that must be accompanied by such Lab report with a copy thereof to Markfed. However, Markfed can draw optimum number of samples at its own level from each manufacturer periodically prior to dispatch of stocks and send it to notified fertilizer quality control laboratory for ensuring quality standards. The random samples will be collected from the societies also to double check the quality specifications.
36. The bags supplied by the bidder/manufacturer should be packed and marked. The batch no must be printed on the bags of fertilizers, the month and year of manufacturer must be printed thereon along with its details being manufacturer. The bags should not bear any statement which is false or misleading in any material particulars. A separate declaration to this effect be submitted by the manufacturer. Security given by the manufacturer will be forfeited besides terminating the contract with such manufacturer treating the same as Fundamental Breach of the contract.
37. The size of the batch must be defined by a particular quantity and if it is lot wise, then the quantity of each lot must be prescribed.
38. In case of failure of sample so drawn from the manufacturer or society, the Liquidated damages will be imposed on the manufacturer besides debarring or blacklisting it along with forfeiting security.
- 39 A certificate confirming exclusive rights of the product may be submitted by the bidder.
40. All the provisions of the Punjab Transparency in Public Procurement Act, 2019 and the amendments made vide the Punjab Transparency in Public Procurement (Amendment) Rules, 2025 shall be applicable.

Signature of Authorized Representative